

FISCAL YEAR 2012-2013 WORK PLAN

Assessment Division

Office of Environmental Compliance

Tim Knight, Administrator

7/1/2012

AIR FIELD SERVICES

1. Capture/collect 75% of data as per EPA, PPG, and Operational Plan requirement

Site operators are responsible for monitoring and capturing data. Over the next year we will: <ul style="list-style-type: none">• Conduct 3744 Site Visits• Conduct 200 Ozone Certifications on Site Calibrators• Conduct 176 Calibrations on Gas Parameters• Conduct 504 One point Verifications on Particulate Samplers• Conduct 28 Mass Verification on TEOM Particulate Samplers• Conduct 32 Flow Rate Check on TSP Samplers	For more information on this project, please contact:	Status/Updates:
	Shannon Saunier 225 925-6239 shannon.saunier@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

2. Develop SOP for GC/MS and Strategic MAML Response

The Assessment Division/Air Field Services Section is responsible for responding to incidents and public complaints about air emissions through use of the GC/MS onboard the MAML. Over the next year we will: <ul style="list-style-type: none">• Identify all components to be included in SOP. This will include all basic and advanced operations from the mission plan through final reporting.• Write individual component instructions.• Compile individual components in a logical order.• Prepare troubleshooting guide. MAML Response <ul style="list-style-type: none">• Develop sampling plan guidelines: one for responding to emergencies and one for ambient air	For more information on this project, please contact:	Status/Updates:
	David Wagenecht 225 219-3500 david.wagenecht@la.gov Bob Bailey 225 922-1413 bob.bailey@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

3. Capture/Collect PAMS Monitoring & Sampling data as per EPA, PPG, Operational Plan, and/or State Toxic Rule Requirement

Toxics and PAMS group is responsible for monitoring O3 precursors and toxics. Over the next year we will: <ul style="list-style-type: none">• Conduct 605 Site Visits• Collect 2984 Valid Canisters	For more information on this project, please contact:	Status/Updates:
	Bob Bailey 225 922-1413 bob.bailey@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

4. Certify data as per EPA, PPG, Operational Plan and plan updates

Data analysis section is responsible for analyzing data and reporting. Over the next year we will: <ul style="list-style-type: none">• Certify 90% of the data captured• Collect 3400 PM filters• Submit network assessment report to EPA• Update SOPs and QAPPs• Update PPG and OP plans	For more information on this project, please contact:	Status/Updates:
	David Caillet 225 925-6159 david.caillet@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

5. Perform I/M and Stage II Duties as per EPA and PPG requirements

	For more information on this project, please contact:	Status/Updates:
I/M and stage II group will conduct the following over the next year: <ul style="list-style-type: none">• Conduct 380 Stage II inspections in six parishes and prepare written reports• Conduct 80 Stage I inspections in six parishes and prepare written reports• Conduct 10,000 sticker enforcement surveys annually• Conduct 2,400 roadside inspections annually in conjunction with DPS	Kenny Kimball 225 219-3523 david.caillet@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

6. Perform conformity and fuels duties as per PPG and EPA/DOT requirements

	For more information on this project, please contact:	Status/Updates:
The Air Field Services is responsible for conformity and fuels requirements. Over the next year we will: <ul style="list-style-type: none">• Review 90% of Solicitations Of Views(SOVs) submitted to DEQ for general conformity projects• Participate in meeting with local metropolitan planning organizations (MPOs) to discuss transportation Issues• Attend at least 50% of Technical Advisory Committees/Transportation Policy Committees (TAC/TPC) meetings• Meet with DOTD, FHWA, and EPA on transportation conformity analysis and motor vehicle emission budget (MVEB) for non-attainment areas	Lynn Wilbanks 225 219-3451 lynn.wilbanks@la.gov Yasoob Zia 225 219-3719 yasoob.zia@la.gov	

EMERGENCY RESPONSE

1. Continue to Train and Recruit Personnel to Participate in Radiation Emergency Planning (REP) Drills

For FY 12-13, we will:	For more information on this project, please contact:	Status/Updates:
Further develop the training program to enable current REP drill participants to assume additional/higher responsibilities during drills and exercises	Ji Wiley 225-219-3616 Ji.wiley@la.gov	
Identify additional volunteers throughout the Department willing to participate in REP drills	Peter Ricca 225-219-3616 Peter.Ricca@la.gov	

2. Develop Procedures to Deploy and Maintenance the Mobile Command Center (MCC)

For FY 12-13, we will:	For more information on this project, please contact:	Status/Updates:
Identify and train additional Department personnel to deploy the MCC to incidents	Bryan Riche 225-219-3630 Bryan.Riche@la.gov	
Develop procedures to maintenance the MCC when on extended deployments	Peter Ricca 225-219-3616 Peter.Ricca@la.gov	

RADIATION

1. Radiation Application Processing

The Assessment Division/Radiation Section will process 100% of the radioactive material applications for registration, licensing, and certification within 30 business days of receipt of complete applications as per the operational plan.	For more information on this project, please contact:	Status/Updates:
	Scott Blackwell 225-219-3639 Richard.Blackwell@la.gov	

2. Review and Update All Radiation SOPs

Review and update 19 Radiation-related SOPs in accordance with LDEQ's Quality Management Plan every two years. Develop new SOPs if the need arises. Update Delegations, Notifications, Designations, Appointments, and Agreements	For more information on this project, please contact:	Status/Updates:
	Scott Blackwell 225-219-3639 Richard.Blackwell@la.gov	

3. Radiation Inspections

As per the operational plan, radiation inspectors will inspect: 95% of radiation licensees. 90% of x-ray registrants. 100% of mammography facilities. Approximately 25% of these respective inspections will be completed each quarter of FY 2012-13.	For more information on this project, please contact:	Status/Updates:
	Dwayne Stepter 225-219-3642 Dwayne.Stepter@la.gov Scott Blackwell 225-219-3639 Richard.Blackwell@la.gov Joe Noble 225-219-3643 Joe.Noble@la.gov	

4. Ensure Adequate Training of All Radiation Section Employees as required by the Nuclear Regulatory Commission

Identify employees needing radiation training. Find NRC-funded training courses in which to enroll them. Ensure adequate means and preparation to successfully complete the courses.	For more information on this project, please contact:	Status/Updates:
	Judy Schuerman 225-219-3634 Judith.Schuerman@la.gov Dwayne Stepter 225-219-3642 Dwayne.Stepter@la.gov	

5. Follow Up from IMPEP Review

	For more information on this project, please contact:	Status/Updates:
Develop regulations to remain compatible with NRC regulations. Correct Sealed Source and Device records to comply with NRC requirements.	Judy Schuerman 225-219-3634 Judith.Schuerman@la.gov Joe Noble 225-219-3643 Joe.Noble@la.gov Jim Pate 225-219-3860 James.Pate@la.gov	

WATER SURVEYS

1. Complete EPA 106 Grant Commitments

	For more information on this project, please contact:	Status/Updates:
<p>Water Surveys will collect the Water Quality Section’s requested data for the Nutrient Gradient Project during this fiscal year. An accounting of the data will be reported quarterly during the fiscal year.</p> <p>Water Surveys will collect the Water Quality Section’s requested data for the LMRAP Eco Region Project during this fiscal year. An accounting of the data will be reported quarterly during the fiscal year.</p> <p>Water Surveys will conduct Ambient Sampling for the Acadiana Regional Office during this fiscal year. An accounting of the data will be reported quarterly during the fiscal year.</p>	<p>David Greenwood (225) 219-3618 david.greenwood@la.gov</p>	

2. Be Prepared to React to Emergency Situations as needed

	For more information on this project, please contact:	Status/Updates:
<p>Assist as needed in support of emergencies: B. P. SCAT Project, Secretive Marsh Bird Project, B. P. Seafood Safety Project and the Pearl River Intensive Survey. An accounting for each of these projects will be reported quarterly during this fiscal year.</p>	<p>David Greenwood (225) 219- 3618 david.greenwood@la.gov</p>	

3. Complete EPA 319 Grant Commitments

Water Surveys will collect Non Point’s requested data for its projects. The current projects are Bayou Lafourche (south Louisiana) and the Turkey Creek Flood Control Project as well as six best management practice sampling projects. They are Bayou Lafourche (north Louisiana), Turkey Creek, Bayou Chene, Bayou Lacassine, Six Mile Creek and Caney Lake. An accounting for each of these projects as well as other surveys that may be requested will be reported quarterly during this fiscal year.	For more information on this project, please contact:	Status/Updates:
	David Greenwood (225) 219-3618 david.greenwood@la.gov	